



Conservation • Education • Recreation

Zoo Boise Event Booth Application

Saturday June 17, 2017

10:00-5:00

Zoo Boise special events are a great place to gain public exposure for your group or organization.

Booth space is offered for \$300.00.

Zoo events go on regardless of weather conditions and cannot be rescheduled. Fee is non-refundable.

Application deadline is Tues June 13, 2017.

Please complete and return the information form below. Once your application has been approved, you will be notified via email with payment options and further details.

Organization / Company Name: _____

Contact Name: _____

Address: _____
City State Zip

Phone _____ Email: _____

Please describe briefly the giveaways or activity which will take place at your booth

Electricity Access Needed Yes _____ No _____
(Electricity and booth locations are assigned on a first come, first serve basis)

Will you be bringing a mascot/costumed character Yes _____ No _____
If yes, what is the character? _____

Will you be using a pop-up tent at your booth Yes _____ No _____

Please note: No face painting, temporary tattoos, or photo-ops are permitted at booths. STICKERS, BALLOONS, STRAWS and SUCKERS are prohibited on zoo grounds.

Please return completed form to:
Friends of Zoo Boise/ Elaine Gleaton
355 Julia Davis Dr. Boise, Id. 83702
Fax - 208-384-4194 - Email – egleaton@cityofboise.org

Zoo Boise Booth Rules and Regulations

Please review the Zoo Boise booth rules and regulations below and initial next to each one. Sign and date the bottom and submit with the first page of your application. In order to participate at Zoo Boise events all activities and give-a-ways must be approved by Zoo Boise staff prior to the event and all rules must be adhered to. Failure to do so will result in immediate dismissal from the zoo and ineligibility to participate in further events.

- ___ Booth space is a maximum of 10'x10'. Organizations must provide their own tables, chairs, tents /canopies, and extension cords.
- ___ Event set up time is Sat. June 17 from 8:30-9:30am. Vehicles are not allowed into the zoo without prior approval.
- ___ Event tear down is on Sat. June 17 from 5:00-6:00pm. No tear down may happen during the event, before 5:00
- ___ This event is an opportunity for organizations to inform visitors about their work. Organizations may not sell any items or memberships.
- ___ Organizations may hand out free information and/ or provide free demonstrations to the public with prior approval from zoo staff
- ___ Organizations may hand out candy or other give a-ways to visitors with prior approval from the zoo staff. Organizations may not give away items being sold in the Zoo Boise gift shop or concessions stands.
- ___ Organizations may have a costume character to help pass out give-a-ways. All costume characters must be approved by zoo staff, have at least one escort with them at all times, and must follow the zoo costume character protocols.
- ___ For the safety of the animals, no outside animals are allowed into the zoo, with the exception of service animals.
- ___ For the safety of the animals stickers, balloons, straws, and suckers are not allowed in Zoo Boise.
- ___ Booths must be staffed at all times during the event. A maximum of 4 people may staff a booth per shift, unless approved by zoo staff. Additional staff, family and friends must pay zoo admission.
- ___ A list of organization's staff who will working during the event must be sent to the event coordinator no later than Thur. June 15, 2017.
- ___ While on zoo grounds, participants are expected to follow Zoo Boise's etiquette guidelines. This includes wearing appropriate clothing, not using offensive language, staying in only public areas of the zoo and treating animals with respect. For more information, please visit the zoo's website at www.zooboise.org.

Signature of person responsible

Date
