



Wildlife Ranger Club Program Coordinator– Temporary Part Time

Position Overview: Supports Zoo Boise's wildlife conservation mission by launching and coordinating a Wildlife Ranger Club which will provide Zoo visitors with opportunities to participate in a variety of citizen science and wildlife conservation projects that are directly tied to the conservation of animal species exhibited at Zoo Boise.

Employer: Friends of Zoo Boise

Reports to: Education Director

Schedule: May-November 2018, 352 hours total (approximately 48 hrs/month). Weekly schedule is flexible and project dependent; work hours will primarily be between 8am-5pm with some evenings/weekends.

About Zoo Boise: Our mission is to connect our visitors with animals to inspire and involve our community in the conservation of wildlife worldwide. The 11-acre zoo is home to over 300 animals from 100 species, receives more than 340,000 visitors annually and is accredited by the Association of Zoos and Aquariums. Zoo Boise is operated by Friends of Zoo Boise and the City of Boise's Parks & Recreation Department. www.zooboise.org

Responsibilities

Work with Education Director and Volunteer Coordinator to:

- Assist with the development of Club program goals
- Identify opportunities for and recruit Club members
- Conduct Club member orientation & continuing education sessions
- Measure and track Club activities
- Maintain communication with Zoo Boise wildlife conservation partners and projects

Pay Rate and Benefits

- \$14.00 per hour. No benefits. Option to participate in retirement savings plan.

Requirements

- Pursuing or holds Bachelor's degree from an accredited institution in Non-Profit Management, Human Resources, Museum Studies, Communications, Environmental Studies, Education or related field.
- Ability to work in a variety of outdoor weather conditions.
- Able to traverse the zoo property and be on one's feet for a long period of time.
- Excellent organizational and time management skills.
- A commitment to the conservation goals of Zoo Boise.
- Valid Driver's License, good driving record and reliable transportation.
- U.S. citizen, national or lawful permanent resident.
- Submit to a criminal history background check.

Preferred Qualifications

- Experience managing volunteers a plus.
- An independent, self-motivated, creative and resourceful individual who enjoys working with diverse groups of people of all ages, abilities and learning styles.
- Holds a positive, cheerful, professional and customer-service oriented attitude.
- Communicates and interacts in a positive, professional, and team oriented manner with various populations such as: colleagues, volunteers, students, general public and organizational partners.

To apply, send cover letter, resumé and references by May 7, 2018 to:

Rena Ashton – Education Director

Friends of Zoo Boise - 355 Julia Davis Drive - Boise, ID 83702 or email to rashton@cityofboise.org

Email application preferred. No phone calls please.

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