



## 2018 Spooktacular Booth Application

Oct. 12,13,14 & Oct. 19,20,21

Please complete and return the information form below. Give-aways and activities must be approved prior to event.

Organization / Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_  
City State Zip

Phone \_\_\_\_\_ Email: \_\_\_\_\_

Please describe briefly the giveaways or activity you are proposing to take place at your booth:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please choose option:

1. One night \$150\_\_\_\_\_ please select date 10/12 - 10/13 - 10/14 - 10/19 - 10/20 - 10/21
2. Three nights \$400\_\_\_\_\_ please select week one\_\_\_\_\_ or week two \_\_\_\_\_
3. Six nights \$750 \_\_\_\_\_

Times are 6:00pm-9:00pm Friday and Saturday and 5:30pm-8:00pm on Sunday.

Set up may begin 30 min prior to start time.

Electricity Access Needed Yes \_\_\_\_\_ No \_\_\_\_\_

(Electricity and booth locations are assigned on a first come, first served basis)

Will you be bringing a mascot/costumed character Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, what is the character? \_\_\_\_\_

Will you be using a pop-up tent at your booth Yes \_\_\_\_\_ No \_\_\_\_\_

**Please note: No face painting, temporary tattoos, or photo-ops are permitted at booths. STICKERS, BALLOONS, & STRAWS are prohibited on zoo grounds. You will be asked to leave immediately if you use these give-aways or activities without refund of any fees paid.**

## Boise Booth Rules and Regulations

Please review the Zoo Boise booth rules and regulations below and initial next to each one. Sign and date the bottom and submit with the first page of your application. In order to participate at Spooktacular all activities and give-aways must be approved by Zoo Boise staff prior to the event and all rules must be adhered to. Failure to do so will result in immediate dismissal from the zoo and ineligibility to participate in further events.

\_\_\_ Booth space is a maximum of 10'x10'. Organizations must provide their own tables, chairs, and tents /canopies.

\_\_\_ Event set up time is ½hr. prior to start of event. Vehicles are not allowed into the zoo without prior approval.

\_\_\_ Event tear down is at close of event.

\_\_\_ Spooktacular is an opportunity for organizations to inform visitors about their work. Organizations may not sell any items or memberships.

\_\_\_ Organizations may hand out free information and/ or provide free demonstrations to the public with prior approval from zoo staff.

\_\_\_ Organizations may hand out candy or other give-aways to visitors with prior approval from the zoo staff. Organizations may not give away items being sold in the Zoo Boise gift shop or concessions stands.

\_\_\_ Organizations may have a costume character to help pass out give-a-ways. All costume characters must be approved by zoo staff, have at least one escort with them at all times, and must follow the zoo costume character protocols.

\_\_\_ For the safety of the animals, no outside animals are allowed into the zoo, with the exception of service animals.

\_\_\_ For the safety of the animals, stickers, balloons, and straws are not allowed in Zoo Boise. No gum or lollipops are to be given away.

\_\_\_ Booths must be staffed at all times during the event. A maximum of 4 people may staff a booth. Additional staff, family and friends must pay zoo admission.

\_\_\_ A list of organization's staff who will working during the event must be sent to the event coordinator no later than the Thursday prior to your reserved date.

\_\_\_ While on zoo grounds, participants are expected to follow Zoo Boise's etiquette guidelines. This includes wearing appropriate clothing, not using offensive language, staying in only public areas of the zoo and treating animals with respect. For more information, please visit the zoo's website at [www.zooboise.org](http://www.zooboise.org).

of person responsible

Date

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