



## Boo at Night Booth Application

Please complete and return the information form below. Give-aways and activities must be approved prior to event.

Organization / Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City

State

Zip

Phone \_\_\_\_\_ Email: \_\_\_\_\_

Please describe briefly the giveaways or activity you are proposing to take place at your booth:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please choose option:

1. \$300 - Same night of week each week for all three weeks of event. Please choose night and week.

Week 1 Oct. 15-18 Th. \_\_\_\_\_ Fri. \_\_\_\_\_ Sat. \_\_\_\_\_ Sun. \_\_\_\_\_

Week 2 Oct. 22-25 Th. \_\_\_\_\_ Fri. \_\_\_\_\_ Sat. \_\_\_\_\_ Sun. \_\_\_\_\_

Week 3 Oct. 29-31 Th. \_\_\_\_\_ Fri. \_\_\_\_\_ Sat. \_\_\_\_\_ Sun. \_\_\_\_\_

2. \$400 - Consecutive nights of event for one week. Please choose week.

Week 1 Oct. 15-18 Th. Fri. Sat. Sun. \_\_\_\_\_

Week 2 Oct. 22-25 Th. Fri. Sat. Sun. \_\_\_\_\_

Week 3 Oct. 29-31 Th. Fri. Sat. \_\_\_\_\_

Times are 6:00pm-9:00pm nightly.

Set up may begin 30 min prior to start time.

Electricity Access Needed Yes \_\_\_\_\_ No \_\_\_\_\_

(Electricity and booth locations are assigned on a first come, first served basis)

Will you be bringing a mascot/costumed character Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, what is the character? \_\_\_\_\_

Will you be using a pop-up tent at your booth Yes \_\_\_\_\_ No \_\_\_\_\_

### Boise Booth Rules and Regulations

Please review the Zoo Boise booth rules and regulations below and initial next to each one.

Sign and date the bottom and submit with the first page of your application. In order to participate at Zoo Boise events all activities and giveaways must be approved by Zoo Boise staff prior to the event and all rules must be adhered to. Failure to do so will result in immediate dismissal from the zoo and ineligibility to participate in further events.

- Booth space is a maximum of 10'x10'. Organizations must provide their own tables, chairs, and tents /canopies and Extension cords if needed.
- Event set up time is 1/2 hr. prior to start of event. Vehicles are not allowed into the zoo without prior approval.
- Event tear down is 1/2 hr. prior to end of event.
- Boo at Night is an opportunity for organizations to inform visitors about their work. Organizations may not sell any items or memberships.
- Organizations may hand out free information and/ or provide free demonstrations to the public with prior approval from zoo Staff.
- Organizations may hand out candy or other give-aways to visitors with prior approval from the zoo staff. Organizations may not give away items that are sold in the zoo gift shop or concession stands.
- Organizations may have a costume character to help pass out give-a-ways. All costume characters must be approved by zoo Staff, have at least one escort with them at all times, and must follow the zoo costume character protocols.
- For the safety of the animals, no outside animals are allowed into the zoo, with the exception of service animals.
- For the safety of the animals, stickers, balloons, and straws are not allowed in Zoo Boise. No gum or lollipops are to be given away.
- Booths must be staffed at all times during the event. A maximum of 4 people may staff a booth. Additional staff, family and friends must pay zoo admission.
- A list of organization's staff who will working during the event must be sent to the event coordinator no later than the Thursday prior to your reserved date.
- While on zoo grounds, participants are expected to follow Zoo Boise's etiquette guidelines. This includes wearing Appropriate clothing, not using offensive language, staying in public areas of the zoo, and treating animals with respect. For more information, please visit the zoo's website at <https://zooboise.org/visit-the-zoo/zoo-etiquette/>
- Zoo events go on no matter the weather conditions. No refunds are given due to inclement weather.
- Vendors are responsible for their own set up and tear down. Zoo staff, volunteers, and equipment may not be utilized.

**Please note: No face painting or temporary tattoos are permitted at booths Stickers balloons, & straws are prohibited on zoo grounds.**

**All booths must follow current COVID-19 requirements as mandated by state and local governments. Including sanitation, social distancing, and face coverings**

**You will be asked to leave immediately if not followed without refund of any fees paid.**

Signature of person responsible \_\_\_\_\_

Date \_\_\_\_\_

